

Report of the Assistant Chief Executive (Customer Access & Performance)

Report to North West (Inner) Area Committee

Date: 17th May 2012

Subject: Nominations to Area Committee Sub Groups

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Headingley, Hyde Park and Woodhouse, Kirkstall, Weetwood.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report sets out the roles of the Inner North West Area Committee Sub Groups and seeks nominations to the position of Chair to each group.
2. The report also seeks nominations for both Elected Member and resident representatives from each ward to each sub group.

Recommendations

Members are asked to:

- 4.1. Select a chair for each Sub Group of the Inner North West Area Committee.
- 4.2. Nominate an Elected Member representative from each ward for each Sub Group.
- 4.3. Agree changes to the number of resident representatives on the Planning Sub Group.
- 4.4. Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.

1 Purpose of this report

- 1.1 The purpose of this report is to set out the roles of the Inner North West Area Committee Sub Groups and seeks nominations to the position of Chair to each group.
- 1.2 The report also seeks nominations for both Elected Member and resident representatives from each ward to each sub group.

2 Background information

- 2.1 The Inner North West Area Committee has used a range of sub groups in the past to address issues of thematic importance. The committee currently operates two active sub groups: Planning and Environment. These are complimented by a joint Transport group that meets alongside representatives of the Outer North West Area Committee.
- 2.2 This report highlights the current arrangements for elected member representation to these sub groups and seeks members views on the representation for 2012-13.

3 Main issues

Planning Sub Group

- 3.1 The Planning Sub Group meets on a monthly basis to review recent planning applications and to discuss planning policy as it relates to the Inner North West area of Leeds. Officer support is provided through the Wellbeing-funded community planning officer. The group operates in an advisory capacity and passes key messages for approval by the Area Committee.
- 3.2 The current Elected Member representation to the Planning Sub Group is made up of one Councillor representative per ward.
- 3.3 The Planning Sub Group also currently has one resident representative from each ward in the Inner North West area. The resident representatives for 2011/12 were as follows:
 - Headingley Ward - Richard Tyler
 - Hyde Park & Woodhouse Ward - Barbara Mitchell
 - Kirkstall Ward - Ken Torode
 - Weetwood Ward - David Hall
- 3.4 After discussions at recent Planning Sub Group meetings, it has been suggested that it would be beneficial for the number of resident representatives to be increased to two per ward.
- 3.5 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to agree that resident representation for the Planning Sub Group be increased to two representatives from each ward and to nominate these for their Ward.

Environment Sub Group

- 3.6 The Environment Sub Group meets on a roughly bi-monthly basis. It receives service reports from the refuse and cleansing services, Environmental Services and Parks and Countryside and oversees the Service Level Agreement in relation to the delegated functions of cleansing and environmental enforcement services. The group is attended by representatives from universities and student unions and co-ordinates the annual response to peaks in service demand during Freshers week and student changeover. The sub group is provided officer support by the Area Support Team and operates in an advisory capacity and passes key messages for approval by the Area Committee.
- 3.7 The current Elected Member representation to the Environment Sub Group is made up of one Councillor representative per ward.
- 3.8 It was agreed at the Inner North West Area Committee on 15th December 2011 that the Environment Sub Group should have one resident representative from each ward in the Inner North West area.
- 3.9 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate one resident representative from each ward.

North West Transport Group

- 3.10 Following a suggestion to consider combining the Outer North West Business and Transport Sub Group and the North West Inner Area Committee Transport Group, a meeting was held on the 16th January 2012 with Chairs of the Outer North West Business and Transport Sub Group and the North West Inner Area Committee Transport Group, the Area Management Team, the Chief Officer for Highways and Transportation and the Acting Head of Transport Policy.
- 3.11 The purpose of the group is to make links across the geographical boundaries of the two Area Committees, raise local concerns and progress pressing priorities through the Council and regional infrastructures. A proposal was put forward that would see the two groups coming together to form one group that would meet bi-annually, connected through the Council and regional infrastructures.
- 3.12 Members are asked to agree the Councillor representation from each ward and select a chair who will alternate the lead with a co chair selected by the Outer North West Area Committee.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Elected members have been consulted on the content of this report.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council policies and City Priorities

- 4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and 2011/12 and is also being rolled forward to 2012/13 with amendments to the environmental delegation. The Area Functions are included in the Council's Constitution (Part 3, section 3c).

4.4 Resources and value for money

- 4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

- 4.6.1 There are no risk management implications to this report.

5 Conclusions

- 5.1 The Inner North West Area Committee sub groups provide the committee with the opportunity to consider information on three key areas of work in much more detail than would be possible through the main meeting cycle. It is therefore felt that the sub groups should continue to meet, to provide this additional capacity and membership should be confirmed for the municipal year 2012-13.

6 Recommendations

Members are asked to:

- 6.1 Select a chair for each Sub Group of the Inner North West Area Committee.
- 6.2 Nominate an Elected Member representative from each ward for each Sub Group.
- 6.3 Agree changes to the number of resident representatives on the Planning Sub Group.
- 6.4 Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.

7 Background documents¹

- 7.1 The Council's Constitution (Part 3, section 3c).

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.